

# JEREMY A. BOUMA

PO Box 1180 ; Grand Rapids, Michigan 49501 • (571) 344-4831 • contact@jeremybouma.net

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## SKILLS

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Strong communication, leadership, administrative, and interpersonal skills; capable teacher and mentor; gifted with vision-casting and strategic development abilities; excel in planning, developing and organizing programs; solid computer skills in Windows XP and Mac OS X, Microsoft Office, Photoshop CS3, InDesign CS3, Illustrator CS3, FinalCut Express HD, Coda web design software and WordPress 2.7.

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## SPECIALTIES

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*Ministry:* teaching, discipleship, systematic and historical theology, greek and hebrew exegesis, emerging church and postmodern ministry, small groups and curriculum, community outreach, ministry training, church strategy.

*Non-ministry:* ethics, politics, modern thought, postmodern thought, capitol hill & government, program coordination, event planning, organizational leadership, graphic illustration and design, web layout and design.

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## PROFESSIONAL EXPERIENCE

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### **Fellowship Covenant Church**

*Associate Pastor*

Currently help provide strategic vision and direction for a restarting church. Prepare and present challenging, relevant and biblically sound Sunday messages for our gathering. Write and facilitate adult and college student small group lessons. Coordinate and lead an alternative worship band for the Sunday worship gathering. Actively mentor young adults in our community by motivating and equipping them to follow Jesus Christ.

Hudsonville, MI

April 2008–Present

### **Kelly Services**

*Contractor*

Provided professional administrative support for a Senior Vice President of a Fortune 500 financial services organization and an Associate Vice President of a leading Michigan health plan provider. Processed financial data using the utmost detail, provided excellent customer service, and used research and writing skills for escalated high-level client issues for a major national payment-processing center.

Grand Rapids, MI

Dec. 2006–January 2008

### **Center for Christian Statesmanship**

*Capitol Hill Liaison*

Intentionally built an extensive network of relationships with a diverse group young adult congressional staffers and interns to further organizational goals. Coordinated outreach efforts through weekly office visits and intentional networking. Planned and organized several motivational events for congressional staffers and interns featuring U.S. Members of Congress, a British Parliamentarian, and a Rwandan leader as speakers. Actively equipped, counseled, and motivated staffers and interns through two weekly relevant studies, training and mentoring eighteen young adult men weekly. Developed and administered two training programs designed to involve staffers in outreach efforts. Intuitively wrote and taught six group studies to help staffers explore the intersection of their faith and work. Creatively produced and designed advertisements to bring awareness of and participation in events & studies.

Washington, D.C.

Oct. 2003–Jul. 2006

### *Statesmanship Institute Coordinator*

Responsible for organizing yearlong weekly lecture series as a Program Coordinator. Assisted in developing program objectives and academic courses. Managed and allocated a \$32,000 budget toward speaker and event costs. Produced audio compact discs of each lecture for use in recruitment and education.

Oct. 2003–Feb. 2006

### **The United States Senate, Senator Mike DeWine**

*Staff Assistant*

Represented the Senator in a positive and articulate manner by interacting with constituents and other guests in person and over the phone. Assisted the legislative staff through writing floor speeches, conducting policy research, and responding to constituent letters. Initiated and designed a constituent concerns database to more efficiently provide the legislative staff and Senator with daily feedback on the issues most discussed by Ohio constituents.

Washington, D.C.

Sept. 2002–Oct. 2003

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## HIGHER EDUCATION

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<b>Grand Rapids Theological Seminary</b> <i>Master of Theology, Historical Theology</i>	Grand Rapids, MI Current Student
<b>Grand Rapids Theological Seminary</b> <i>Master of Divinity, Church Planting; cum laude</i>	Grand Rapids, MI Current Student
<b>Cedarville University</b> <i>Bachelor of Arts, Political Science</i> Minors in Psychology, Organizational Communication, and Bible	Cedarville, OH June 2002

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## PUBLISHED WORKS

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<b>“the (un)offensive gospel of Jesus”</b> Book – novus•lumen books	October 2008
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## PROFESSIONAL AFFILIATIONS

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<b>Evangelical Theological Society</b> Member	Since 2008
<b>Society for Biblical Literature</b> Member	Since 2008
<b>Bridge Evidence Group</b> Board of Directors	Since 2009